



Please mail completed request form to:
Oversea-Chinese Banking Corporation Limited
Account Services
Bras Basah Post Office, Locked Bag Service No. 8
Singapore 911886

COMPANY INFORMATION

Account No*

Contact Person

I/We would like to request for a letter of reference from Oversea-Chinese Banking Corporation Limited (the Bank) stating the following in the letter:

Name of Addressee

SWIFT Code

☐ Date when the account was opened

☐ Bank Balance and Date when the account was opened (Bank Balance will be previous month's balance)

☐ Account No, Bank Balance, Date when the account was opened and OCBC Bank SWIFT Code (Bank Balance will be previous month's balance)

Letter of Reference /Foreign Endorsement (non-loans related)	\$530 per request
Letter of Reference /Foreign Endorsement (loans related)	\$532.10 per request (inclusive of GST)

☐ Account Mailing Address

☐ OCBC Branch (self-collection) Please specify the branch : _____

Date: